

DODGE COUNTY
JUDICIAL AND PUBLIC PROTECTION COMMITTEE MEETING
December 7, 2018

Call to order: Meeting was called to order by Chair, MaryAnn Miller, at 8:00 a.m.; a quorum was established with the following members present:

MaryAnn Miller
Dan Hilbert
Eugene Wurtz
Thomas Nickel
Larry Schraufnagel

Also Present: James Mielke, County Administrator; Russell Kottke, Dodge County Board Chairman; Steven Bauer, Circuit Court Judge; Joseph Sciascia, Circuit Court Judge; Brian Pfitzinger, Circuit Court Judge; Lynn Hron, Clerk of Courts; Kurt Klomberg, District Attorney; Bob Barrington, District Attorney Managing Attorney; Bernie Mueller, Child Support Agency; Dale Schmidt, Dodge County Sheriff; Scott Mittelstadt, Chief Deputy, Sheriff's Office; Patrick Schoebel, Medical Examiner; Brooke Bittner, Chief Deputy Medical Examiner; Shelby Brandsma, Family Counseling; Sandy Bird, Br. 1 Judicial Assistant. Supervisor Kira Sheehan-Malloy; Supervisor Jeff Caine. Judy Haddad attended as an observer.

Approval of Agenda and Allow for Deviation: Motion made by Larry Schraufnagel to approve Agenda; second by Dan Hilbert. Motion carried.

Public Comment: None

Approval of Minutes: Motion by Larry Schraufnagel to approve Minutes of November 2, 2018; second by Dan Hilbert. Motion carried.

Communications /Announcements: None

Circuit Court/Judge's Report: Judge Bauer reviews the ordinance regarding fees so the Family Court Services office can start charging for the Parent Education Class. Shelby indicates that there needs to be an ordinance to charge for those fees.

Larry Schraufnagel moves to approve the resolution for the ordinance to charge for certain fees. Second by Dan Hilbert. Motion carried.

Judge Bauer reports that Attorney Lake, a contracted Guardian ad Litem (GAL) wants less of a caseload (8%). Judge would like to get another attorney on-board.

Judge Pfitzinger reports on the AV Project that the needs have been identified. The phone system needs to be fixed as they will not work together with the AV system.

Clerk of Courts Report: None

Child Support Report: None

District Attorney Report: Attorney Klomberg clarifies the paralegal position. He is asking for endorsement of appointment of Margaret Kunisch as a State of Wisconsin Special Prosecutor for limited, non-courtroom purposes. The purpose of the non-court attorney is that it allows her to give legal advice to law enforcement, draft complaints, review warrants and they can send her to statewide prosecutor training as she needs to get CLE credits. There is no cost; she is a county employee. Eugene Wurtz moves to endorse the position. Second by Larry Schraufnagel. Motion carried.

Medical Examiner Report: None

Sheriff Office Report: Scott Mittelstadt states that there was a budget adjustment of moving some funds from business in the K-9 unit to the Patrol unit.

Sheriff Schmidt reports that Officer Jonathan Olszewski graduated from the Law Enforcement Academy at Waukesha County Technical College. That will be one vacancy that can be filled. They will still be down 2 patrol positions. There are 7 fatalities for the year.

The Ordinance Amending Chapter 30 will allow the Community Service Officer to give authority to issue certain citations; such as adding the parking ordinance to be enforced by the Community Service Officer. The tickets should not impact the DAs office; they would be handled by Corporation Counsel.

Motion by Larry Schraufnagel to move to amend Chapter 30 of the ordinance; second by Dan Hilbert. Motion carried.

Sheriff Schmidt is not asking for any action today on the registration of entertainers. Indicating that they would have to apply for a license; which there would be a \$60 fee and each business would have to apply. The entertainers would need to apply also for a license and a background check would be done. Dan Hilbert has some reservations on the businesses having ordinances. Sheriff indicates that it's not so much on the business, but more on the entertainers.

Statement by Supervisor Caine that he's in favor of adopting the ordinance to regulate these establishments.

Statement by Supervisor Sheehan-Maloy asking where the licenses should be kept at local municipalities.

Sheriff indicates that there are 10 days left on the closure of J-Pod. The inmates will be moved over by December 17, 2018. They will be short on revenue due to this closure.

Other business: Chairman Miller and Wurtz attended a meeting of the WCA Steering Committee regarding Stepping Up. Stepping up tries to identify mental health issues within the prisons for inmates with mental health conditions. Eugene Wurtz commented on the population in the jail. Sheriff commented that mental health issues continue to be a problem.

Jim Mielke commented that the AV project is going very well. There have been a couple meetings so far. It is in its final phase and the project is on track.

Supervisor Caine questions the phone system. Mielke states that the phones are a different component to the AV project. He is confident that the issue can be handled through the IT Department.

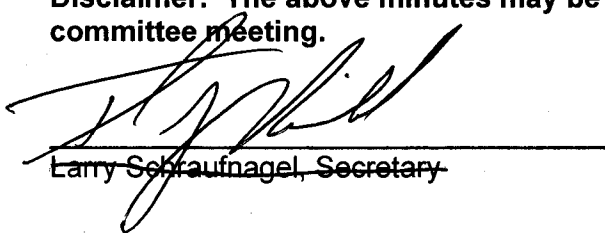
Informational Presentation: Chief Deputy Scott Mittelstadt gives an information presentation on his duties. He describes his basic duties as working with the budget which has 17 business units within the Sheriff's Department. The budget process starts in April and goes to August. He monitors it on a weekly/bi-weekly basis to review the bills. A lot of his time has been spent on the closure of J-Pod and also on open records requests, which a typical week includes 20 to 30 records requests. He attends the Sheriff Sales if the Sheriff himself cannot attend and those are held every Wednesday. He is also involved in contract negotiations; becoming more involved in learning the jail operations. Other duties include dealing with personnel issues and helping the supervisors deal with any issues. He is the point of contact for the DAs office; Human Resource Department, the Drug Task Force on the financial end. Mittlestadt is also the policy administrator for the Sheriff's Department. He works on training development and also responds and gives traffic assistance. He is working on a child abduction project. When he is off duty he will also respond to any major incidents.

Next Meeting: Friday, January 4, 2019 at 8:00 a.m. at the Dodge County Justice Facility.


Adjournment: Motion by Tom Nickels to adjourn meeting; second by Larry Schraufnagel. Motion carried.

Meeting adjourned at 9:24 a.m..

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.



Larry Schraufnagel, Secretary



Sandra D. Bird, Recording Secretary